

## JKUAT RESEARCH GUIDELINES

## Format for Research Proposal Evaluation Report

## Annex VI

**Project Title:****Evaluation Report:**

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|--|--------------------|
| 1. EXECUTIVE SUMMARY   | Score (Max 3)      |
| Clarity and conciseness  | [    ]             |
| Comments:  |                    |
| <hr/>  |                    |
| 2. BACKGROUND INFORMATION  | Score (Max 3 each) |
| i) Introduction  | [    ]             |
| ii) Literature Review is comprehensive, relevant<br>and up to date                                 | [    ]             |
| iii) Hypothesis is logical and clearly stated  | [    ]             |
| Comments:  |                    |
| <hr/>  |                    |
| 3. RATIONALE AND JUSTIFICATION   | Score (Max 3 each) |
| i) Problem is clearly stated   | [    ]             |
| ii) Project is technically feasible  | [    ]             |
| iii) Cost-benefit is well reasoned out   | [    ]             |
| Comments:  |                    |
| <hr/>  |                    |
| 4. GOALS AND OBJECTIVES  | Score (Max 3 each) |
| i) Goals and objectives are clearly stated.  | [    ]             |
| ii) Objectives are SMART   | [    ]             |
| iii) They address issues of the day such as Vision 2030,<br>MDGs and Sector Performance Standards. | [    ]             |

Comments:

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5. METHODOLOGY

Score (Max 2 each)

- i) Methodologies are scientifically acceptable [ ]
- ii) Clearly Outlined [ ]

Comments:

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6. LOGFRAME

Score (Max 5 each)

- i) Clarity of project planning and implementation [ ]
- ii) Project objectives are clearly linked with the outputs [ ]
- iii) Time plan conforms with scheduled activities [ ]
- iv) Monitoring and evaluation plans are viable [ ]
- v) Performance indicators are clearly stated [ ]

Comments:

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7. PERSONNEL AND FACILITIES

Score (Max 4 each)

- i) Project personnel are scientifically and technically capable [ ]
- ii) Research facilities are adequate for implementation of the project [ ]

Comments:

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8. BUDGET

Score (Max 4 each)

- i) All planned activities are represented in budget [ ]
- ii) Cost estimates and total budget are realistic [ ]

Comments:

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9. CONCLUSION:

i) Total Score (Max 75) [ ]

ii) Do you recommend funding approval of this proposal?

(Tick as appropriate)

Yes, as presented [ ]

Yes, subject to major revisions [ ]

Yes, subject to minor revisions [ ]

No [ ]

Comments:

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10. ANY OTHER COMMENTS?

*(Attach additional sheets of paper for detailed comments)*